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## Position Description – Child Rights Lead

**Position title:** Child Rights Lead

**Role:** Volunteer position on the Children's Rights Queensland Executive

**Hours per week:** average of 5-10 hours a month (need to have the ability to complete additional hours prior to and during Children's Week – October 2023)

***Children's Rights Queensland:***

Children's Rights Queensland (CRQ) was founded in 1971 and has a rich 50-year history of promoting the rights of children and supporting communities. The organisation's vision is for widespread awareness and education of children's rights in Queensland. A range of initiatives are delivered that raise awareness of the needs, rights and achievements of children. CRQ is focused on ensuring awareness of children's rights under the United Nations Convention on the Rights of the Child. A key role of CRQ is to convene Children's Week in Queensland each year, which celebrates the right of children to enjoy childhood.

***Purpose of the position:***

The role of the Child Rights Lead is to advise on child rights issues, develop resources, attend child rights events on behalf of CRQ and organise Child Rights Network meetings for CRQ.

***Responsibilities and duties:***

- Required to attend meetings of the Executive every 6-8 weeks
- Provide advice on child rights issues
- Develop position papers and content
- Meet with partners and supporters
- Identify funding opportunities
- Organise Child Rights Network meetings
- Engage CRQ Ambassadors and partners
- Complete any additional tasks as directed by the CRQ Executive

***Role requirements:***

- Experience developing resources in an educational setting
- A strong understanding of children's rights
- Computer savvy; proficient in using Office 365
- Excellent communication and organisation skills
- A knack for problem-solving
- A team player
- Blue Card (Working with Children Check)

***What you will get:***

- An opportunity to volunteer for an organisation that values children and their rights.
- Experience developing educational resources and collaborating with volunteers, making a meaningful impact on the lives of children, families, and communities.
- A chance to contribute your skills and expertise to an organisation that prioritises children's rights and wellbeing.
- Opportunities to collaborate with like-minded professionals, building connections and expanding your professional network.
- Experience implementing new and exciting child rights initiatives.

**Relationships:**

Details of relationships relevant to this role:

- This role reports to the Children's Rights Queensland President and Vice President.
- This role would work closely with and be supported by the Projects and Experience Officer.